

ABSTRACT SUBMISSION GUIDELINES

11th European Public Health Conference
*Winds of change – towards new ways of improving
public health in Europe*

28 November – 1 December 2018
Cankarjev Dom, Ljubljana, Slovenia

1. General guidelines

All abstracts should be submitted electronically through the abstract submission system.

The deadline for the submission of abstracts is **1 May 2018, 12:00 Central European Time**. Abstracts received after this deadline will not be accepted for inclusion in the abstract handling system.

Abstract authors agree that, if the abstract is accepted, their abstract will be published in the electronic version of the Abstract Supplement of the European Journal of Public Health.

Abstract authors confirm that, if the abstract is accepted for presentation, they will attend the 11th EPH Conference. To confirm their attendance, they have to register for the conference by **21 July 2018**. If they have not registered by that date their abstract will be removed from the conference programme and Abstract Supplement.

The abstract author is responsible for ensuring that all co-authors have agreed to be listed on the abstract.

Abstracts authors below the age of 35 years are asked to indicate if they wish to qualify for the Ferenc Bojan Award for best scoring abstract by a young professional.

*Please note that if your abstract is included in a workshop proposal, it should **NOT** be submitted as a single abstract.*

2. Type of abstracts

We welcome the submission of the following types of abstracts:

- Research abstracts
- Policy abstracts
- Practice abstracts

- Training and education abstracts

3. Types of presentation

Abstract authors should indicate their first and second presentation preference. The following possibilities are available:

- **Oral presentations:** 60-minute sessions with 8 minutes per speaker including discussion. There will be 5 speakers.
- **Pitch presentations:** 60-minute sessions with 8 speakers, 5 minutes with 2-3 minutes discussion, maximum of 5 slides per speaker, including opening or closing slides.
- **Poster presentation:** The score of the abstract will decide if you are scheduled for:
 - **E-Poster walks:** 60-minute sessions with a maximum of 15 poster presentations. All posters must be submitted in advance to the conference and will be displayed at E-Poster stations in a designated area. Poster sessions are held as poster walks in the parallel programme, moderated by an expert.
 - **E-Poster displays:** these include a number of posters abstracts not included in the so-called poster walks. These posters are merely displayed on the poster stations during the entire conference but not presented/moderated.

4. Conference tracks

In order to have a better understanding on the topic of your workshop, we kindly ask you to choose both two tracks.

The choices for tracks are:

1. European public health policy
2. Innovations in public health
3. Child and adolescent public health
4. Chronic diseases
5. Environment, climate and health
6. Food, nutrition and physical activity
7. Global health
8. Health assessments: impact, technology
9. Health at work, Social security
10. Health services research
11. Health systems and economics
12. Health workforce development and research
13. Healthy living and health promotion
14. Infectious diseases, preparedness and vaccines
15. Learning from practice
16. Mental health
17. Migrant, LGBTI and minorities health
18. Public health monitoring and reporting
19. Injury prevention/genomics/ethics
20. Other

5. Session preferences

You are asked to give three session preferences (extra key words) that would best fit the content of their abstract. This will further assist the EPH Conference office in the planning of the programme.

6. Guidelines for authors

All abstracts must be submitted and, if accepted, presented in English.

All abstracts have a limit of 2,000 characters, including spaces but excluding title and authors' information. If you exceed the character limit, the system will not accept the abstract.

Graphics or tables cannot be accepted because of production limitations.

Abstract titles should be in lower case, except the first word, abbreviations and countries. Do not use capital letters only and avoid using abbreviations or acronyms. Give geographic location and dates if applicable.

Author and co-author: you can include up to 10 co-authors. Please follow the instructions carefully and make sure that initials, last name, institute, town, country are completed. To add an author, click on 'add an author'. Please make sure that you use the English version of the institute, town and country. Spell out the full name of the institution and do not use abbreviations such as 'Univ.' for 'University'. Please make sure that the presenting author is also listed under authors.

Abstracts format

Abstracts should be structured depending on the type of abstracts as follows:

Research abstracts

Background

Address the scientific background and rationale for the study as well as the public health significance of the subject. Explain why your study is important and what question(s) it will answer.

Methods

Describe the study design, setting (such as community, clinic, hospital), study participants, analytic and/or intervention techniques and outcome measures.

Results

Present the major quantitative and qualitative findings, accompanied by confidence intervals or levels of significance of statistical tests, as appropriate. Although negative as well as positive results may be of interest, report only those results that relate to your conclusion. Since an abstract may be cited, this section must contain data rather than a statement like "Data will be discussed". If appropriate, state that the results are preliminary.

Conclusions

State only those conclusions that are directly supported by data. Report on the public health actions that are recommended and/or have been implemented as a consequence of the study such as:

- a. initiating or enhancing prevention or other public health activities
- b. developing procedure, policies or legislation
- c. implementing and strengthening public health surveillance systems.

Highlight the magnitude of the public health impact by reporting on the process of output/outcome indicators (such as number of persons treated, amount of resources committed, evidence of improvements, changes in behaviour, etc.). Describe the ways in which the public health actions were innovative.

Main messages:

Write two short (200 characters maximum) messages which summarize the main impact of your work.

Policy abstracts

Issue/problem

Describe the issue/problem that was addressed by the policy. Include the background and settings of the issue/problem as well as the public health significance of the subject. Explain why your intervention is important and useful for other settings / countries.

Description of the problem

This should be a clear and critical description including time frame, objectives and methods used. The policy should be innovative and relevant for other countries/settings. List the questions you want answered by the project.

Results (effects/changes)

Present the results (effects/changes) from the policy, taking into account that the questions you asked are properly answered. Although negative as well as positive lessons may be of interest, report only those lessons that relate to your policy. Since an abstract may be cited, this section must contain data rather than a statement like "Results will be presented at the conference". If appropriate, state that the results are preliminary.

Lessons

State only those lessons that are directly supported by the project. Report on the public health actions that are recommended and/or have been implemented as a consequence of the policy. Highlight the importance of the lessons learnt for other settings / countries. Describe the ways in which the public health actions were innovative.

Main messages

Write two short (200 characters maximum) messages which summarize the main impact of your work.

Practice abstracts

Issue/problem

Describe the issue/problem that was addressed by the practice. Include the background and settings of the issue/problem as well as the public health significance of the subject. Explain why your intervention is important and useful for other settings/countries.

Description of the problem

This should be a clear and critical description including time frame, objectives and methods used. The practice should be innovative and relevant for other countries/settings. Please list the questions you want answered by the project.

Results (effects/changes)

Present the results (effects/changes) from the practice, taking into account that the questions you asked are properly answered. Although negative as well as positive lessons may be of interest, report only those lessons that relate to your practice. Since an abstract may be cited, this section must contain data rather than a statement like "Results will be presented at the conference". If appropriate, state that the results are preliminary.

Lessons

State only those lessons that are directly supported by the project. Report on the public health actions that are recommended and/or have been implemented as a consequence of the practice. Highlight the importance of the lessons learnt for other settings / countries. Describe the ways in which the public health actions were innovative.

Main messages

Write two short (200 characters maximum) messages which summarize the main impact of your work.

Training and Education abstracts

Background

Describe the background of the training/education programme. Include the settings of the training/education as well as the public health significance of the subject. Explain why your intervention is important and useful for other settings/countries.

Objectives

Describe the objectives of the training/education programme. This should include a time frame and methods used. The programme should be innovative and relevant for other countries. Please list the questions you want answered in this abstract.

Results

Present the results of the training/education programme, taking into account that the questions you asked are properly answered. Although negative as well as positive lessons may be of interest, report only those lessons that relate to your programme. Since an abstract may be cited, this section must contain data rather than a statement like "Results will be presented at the conference". If appropriate, state that the results are preliminary.

Conclusions

State only those conclusions that are directly supported by the programme. Report on the public health impact of the programme. Highlight the importance of the lessons learnt for other countries/settings. Describe the ways in which the public health actions were innovative.

Main messages

Write two short (200 characters maximum) messages which summarize the main impact of your work.

7. Evaluation procedure

All submitted abstracts will be peer-reviewed by the International Scientific Committee (ISC) consisting of over 80 public health experts from 23 countries. Please note that the ISC is using a double anonymous system for scoring (authors of the abstract are not known to the ISC, the ISC members are not known to the authors of the abstract).

Each abstract will be reviewed by 3 to 4 reviewers and scored on the basis of the following criteria:

- Does the abstract follow the guidelines?
- Is the subject matter appropriate for the EPH Conference?
- Is the information new enough and innovative?
- Is the overall quality of the abstract sufficient?
- Is the methodology adequate or sufficient to support conclusions?
- If applicable, is the design of the study appropriate?
- Do data adequately or sufficiently offer support for conclusions?
- Are the results adequately summarised?
- Does the information have relevance for the rest of Europe?

8. Notification

Abstract authors will be notified of the acceptance of their abstract(s) by **mid-June 2018**, by adding the score and the decision in the abstract submission system. This means that you will have to log in to find out the decision on your abstract.

Amendments to the abstract are possible until 1 May by re-entering the database. Between 1 May and 8 June, the abstracts cannot be amended. Accepted abstracts can be corrected from 9 June until 10 July. After 10 July corrections are no longer possible.

Further instructions for authors whose abstracts are accepted for oral, pitch or poster presentation are posted on the EPH Conference website.

9. Changes in presenting author

The abstract author is considered the presenting author and is responsible for delivering either the oral, pitch or poster presentation if the abstract is accepted. In case the presenting author is unable to attend the EPH Conference, a substitute presenter may take the presenting author's place. The presenting author must inform the EPH Conference Office at office@ephconference.eu before 1 October. The new presenter must be listed as co-author on the abstract and must be registered for the EPH Conference.

Click [here](#) to access the online submission system.